



Accessible, Reliable and Convenient Low Cost Probate, Estates & Trust Mediation Program

Neutrals Available Statewide Via Zoom • arc4adr.com • 310.284.8224

GUIDELINES

Select ARC Neutral:

- Philip Barbaro, Jr., Esq.
- Hon. Mary Thornton House, Ret.
- Hon. Kim R. Hubbard, Ret.
- Hon. Cynthia A. Ludvigsen, Ret.
- Kenneth S. Wolf, Esq.

1. Submit Eligibility Application to **Jessenia Hurtado at Jessenia@arc4adr.com**.
2. Once approved, we will send a low-cost mediation contract to all parties to sign and return.
3. Once we have received the signed contract, we will be ready to set and schedule the mediation.
4. After scheduling is confirmed, each party will be asked to submit a Mediation brief with the following guidelines:
 - a. 5-6 pages maximum
 - b. Value of the estate
 - c. Agreed upon issues by the parties
 - d. Most recent/relevant will or testamentary
 - e. Any additional information that is relevant



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ELIGIBILITY FORM

Case Caption _____

Court Case Number _____

Value of the entire Estate _____

Value of assets in dispute _____

Have all parties been notified? Yes | No (circle one)

Have all parties agreed to mediation? Yes | No (circle one)

What issues are to be mediated? _____

(If additional space is needed add attachment)

Has the real property been appraised? Yes | No (circle one)

Has the personal property been appraised? Yes | No (circle one)

If so, by whom? (Mark the applicable answer)

- Probate Referee
- Zillow
- Other _____ (please state the source)

Petitioner(s) Name(s) _____

Need Petitioners (email, phone, and address. (If none, write "none")

Petitioner Attorney Name _____

Petitioner Attorney Email _____

Petitioner Attorney Phone Number _____

Petitioner Attorney Mailing Address _____

Respondent(s) Name(s) _____

Need Respondents (email, phone, and address. If none, write "none")

Respondent Attorney Name _____

Respondent Attorney Email _____

Respondent Attorney Phone Number _____

Respondent Attorney Mailing Address _____

(FOR ADDITIONAL PARTIES IF NECESSARY)

Petitioner(s) Name(s) _____

Need Petitioners (email, phone, and address. (If none, write "none")

Petitioner Attorney Name _____

Petitioner Attorney Email _____

Petitioner Attorney Phone Number _____

Petitioner Attorney Mailing Address _____

Respondent(s) Name(s) _____

Need Respondents (email, phone, and address. If none, write "none")

Respondent Attorney Name _____

Respondent Attorney Email _____

Respondent Attorney Phone Number _____

Respondent Attorney Mailing Address _____